

AUGUST 2024

Workshops 10:00AM- 11:00 AM / Resume Assistance (by Appointment) Job Search Assistance Available Daily

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
			1	2	3/4
5	6 EOA REPRESENTATIVE	7 Basic Computer Session 1 10:00-11:00 am	8 Work Ethics	9	10/11
12	13 GDVR Representative 8:30am-4pm	14 GDVR Representative 8:30am-4pm	15 Resume Writing Tips (Virtual)	16	17/18
19	20 Interview Preparation	21 Basic Computer 10:00am-11:00 am Session 2	22	23	24/25
26	27	28	29 Soft Skills		

WORKSHOP DATES ARE SUBJECT TO CHANGE /Black out days- out of office, Community Outreach or Community Event

AUGUST 2024

August 6, 2024-EOA Representative

August 7, 2024- Basic Computer Skills- -Learning Parts of the Computer (Session 1)

August 8, 2024- Work Ethics (Learning Work Ethics for the Workplace)

August 13, 2024-J Georgia Department of Vocational Rehabilitation (Representative) 8:30am-4:00 pm uly 10, 2024-

August 15, 2024- Resume Writing (Virtual)- contact One Stop Coordinator to register.

August 20, 2024- Interview Preparation-(Role Play and Interviewing Tips)

August 21, 2024- Basic Computer Skills-keyboarding, internet searching, and email attachment (Session 2)

August 29, 2024-Soft Skills(Job Readiness)